*Appendix 2.1 – only applies to undertakings that are conducting or intend to conduct banking or financing business*

# Application/Notification for Management Suitability Assessment - Supplement

This appendix is a supplement to Appendix 2 of Finansinspektionen’s regulations (FFFS 2009:3) regarding ownership and management suitability assessment and shows which information Finansinspektionen needs to be able to assess whether the Board in its entirety has sufficient knowledge and experience to lead the company. The tables below are examples of how the information can be compiled. The undertaking should adapt the table to its own requirements, for example the number of board members or criteria. The answers can be provided either in this document or in separate documents.

The descriptions should be based on all of the experience criteria set out in point 14 of EBA/ GL/2012/06, see below.

## General description of knowledge and experience needed by the Board as a whole

The description should take into consideration the nature, scope and complexity of the business conducted by the undertaking. The description should be based on all experience criteria listed below. The undertaking may complement these criteria with additional criteria.

a. Financial markets

b. Legal limitations and requirements

c. Strategic planning and understanding of a credit institution’s business strategy or business plan and how it is implemented

d. Risk management (identifying, assessing, monitoring, controlling and mitigating the primary types of risks to which a credit institution is exposed, including within the member’s areas of responsibility)

e. Assessments of the credit institution’s effectiveness and of creating effective governance, monitoring and control

f. Interpretation of the credit institution’s financial information and identification of important topics on the basis of this information and appropriate controls and measures.

Description

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## Actual competence per member of the board

All members should be assessed, and the assessment should be based on all of the experience criteria mentioned below. The undertaking may add additional criteria.

*M=member, state the member’s name*

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| *M 1:* |       |
| *M 2:* |       |
| *M 3:* |       |
| *M 4:* |       |
| *M 5:* |       |
| *M 6:* |       |

*Rate the experience criteria: basic understanding (1), good understanding (2), very good understanding (3).*

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| **Areas of experience** | *Rat-**ing* *M1* | *Rat-**ing* *M2* | *Rat-**ing* *M3* | *Rat-**ing* *M4* | *Rat-**ing* *M5* | *Rat-**ing* *M6* |
| *Financial markets* |       |       |       |       |       |       |
| *Legal limitations and requirements* |       |       |       |       |       |       |
| *Strategic planning and understanding of a credit institution’s business strategy or business plan and how it is implemented* |       |       |       |       |       |       |
| *Risk management* |       |       |       |       |       |       |
| *Assessments of the credit institution’s effectiveness and of creating effective governance, monitoring and control*  |       |       |       |       |       |       |
| *Interpretation of the credit institution’s financial information and identification of important topics on the basis of this information and appropriate controls and measures.* |       |       |       |       |       |       |

## 3. New member’s competence

The assessment should be based on all experience criteria listed below. The undertaking may add additional criteria.

Name of the board member:

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*Rate the experience criteria: basic understanding (1), good understanding (2), very good understanding (3).*

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| **Areas of experience** | *Assessment* |
| *Financial markets* |       |
| *Legal limitations and requirements* |       |
| *Strategic planning and understanding of a credit institution’s business strategy or business plan and how it is implemented* |       |
| *Risk management* |       |
| *Assessments of the credit institution’s effectiveness and of creating effective governance, monitoring and control*  |       |
| *Interpretation of the credit institution’s financial information and identification of important topics on the basis of this information and appropriate controls and measures.* |       |

## Undertaking’s reasoning

The undertaking’s reasoning for why the new member’s competence is relevant for board work based on the need the undertaking identified in accordance with point 1.

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